

**INFORMATION ON THE RAILWAY RESEARCH INSTITUTE'S (INSTYTUT KOLEJNICTWA)
PROCESSING OF NATURAL PERSONS' DATA
OBTAINED FROM A PERSON PARTICIPATING IN A PROCESS OF RECRUITMENT**

1. The Railway Research Institute (Instytut Kolejnictwa) with its head office in Warsaw, ul. J. Chłopickiego 50, 04-275 Warszawa, is Data Protection Controller in the meaning of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), (OJ EU L no. 119 of 4 May, 2016), further called "GDPR", in reference to personal data of natural persons participating in the process of recruitment.
2. The Railway Research Institute declares that it has established a Data Protection Officer. Contact details of the Railway Research Institute's Data Protection Officer: e-mail: iod@ikolej.pl; tel.: + 48 22 47-31-417.
3. Personal data in respect of the persons referred to in point 1) shall be processed by the Railway Research Institute on the basis of Art. 6 item 1 letter a) of GDPR and the Act of Law of 26 June 1974 the Labour Code.
4. Personal data in respect of the persons referred to in point 1) shall not be transferred to third parties.
5. Personal data in respect of the persons referred to in point 1) shall not be transferred to a third country or an international organization in the meaning of GDPR.
6. Personal data in respect of the persons referred to in point 1) shall be processed during the process of recruitment and two years after its completion.
7. Persons referred to in point 1) are entitled to demand from the Data Protection Controller access to their personal data, their rectification, erasure and restriction of processing or objection to the processing of any data relating to them, as well as have a right to data portability.
8. Persons referred to in point 1) with regard to the processing of their personal data shall have the right to lodge a complaint to the supervisory authority -the President of the Office for Personal Data Protection.
9. The provision of personal data, referred to in point 1) was required for the recruitment process.
10. Basing on the personal data of persons referred to in point 1), the Railway Research Institute shall not make automated decisions, including decisions as a result of profiling in the meaning of GDPR.